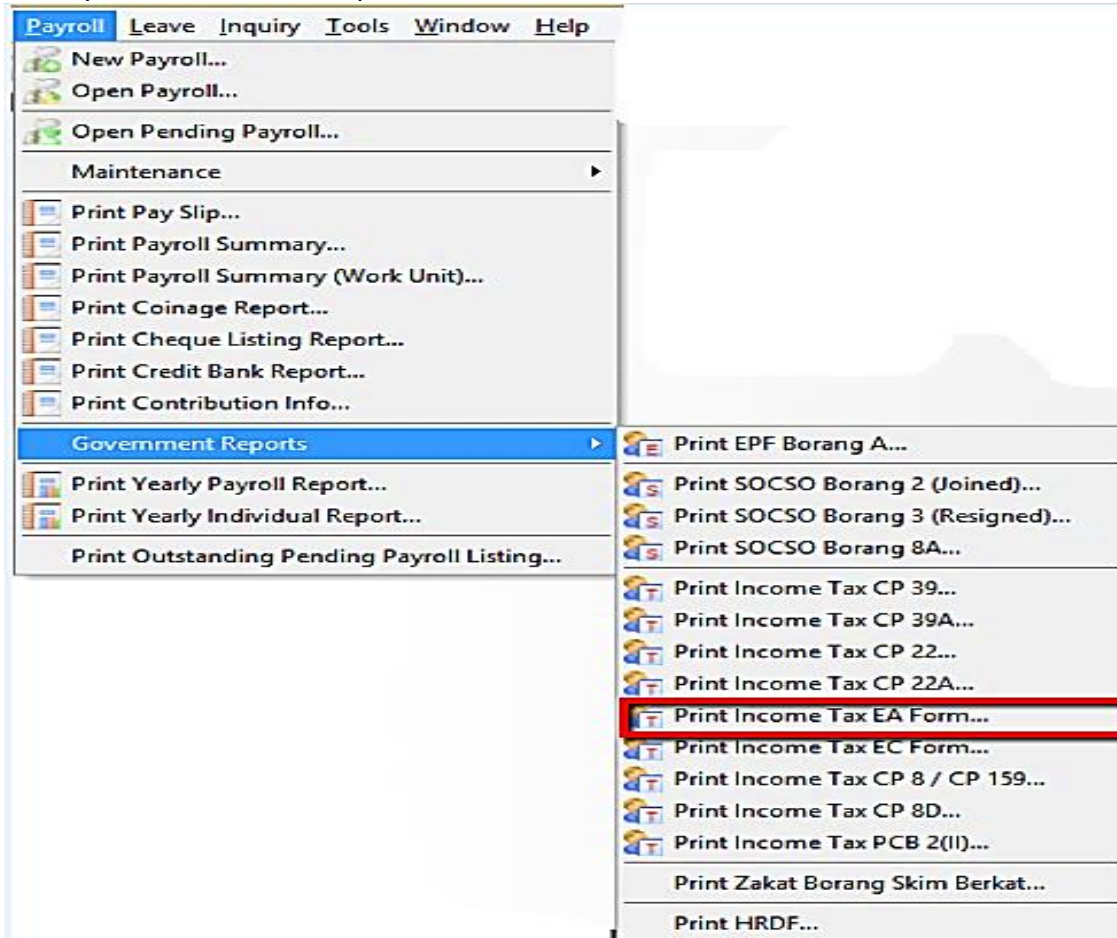


How to print EA Form

1) Preview EA form

-Payroll/Government Reports/Print Income Tax EA Form



2) Fill in the details in red box and apply then preview

The screenshot shows the 'Income Tax Borang EA' form with the following details:

Year: 2015

Branch: [Dropdown] ... Project: [Dropdown] ...

Department: [Dropdown] ... Job: [Dropdown] ...

Group: [Dropdown] ... Task: [Dropdown] ...

Employee: [Dropdown] ...

Buttons: Apply, Preview

2015									
NAME	B-1	B-1-2-3	B-1-3-2	D-1	D-2	D-3	E-2	G-1	
LEE CHONG WAI	5,192.31	2,000.00	530.00	-100.40	-	-	-858.00		
KOO KIAN KEAT	2,000.00	-	120.00	-	-	-	-234.00		
NICOLE	2,800.00	-	230.00	-	-	-	-335.00		
WONG CHUN HAN	3,200.00	-	730.00	-	-	-	-434.00		
YAP KIM HOCK	5,192.31	-	750.00	-	-	-	-660.00		

Please select employee [Dropdown] Customize EA Form

3) If you want to amend the figure in EA form:

-Choose the employee and click on Customise EA form

Income Tax Borang EA

2015 Preview

NAME	B-1	B-1-2-3	B-1-3-2	D-1	D-2	D-3	E-2	G-1
▶ LEE CHONG WAI	5,192.31	2,000.00	530.00	-100.40	-	-	-858.00	
KOO KIAN KEAT	2,000.00	-	120.00	-	-	-	-234.00	
NICOLE	2,800.00	-	230.00	-	-	-	-335.00	
WONG CHUN HAN	3,200.00	-	730.00	-	-	-	-434.00	
YAP KIM HOCK	5,192.31	-	750.00	-	-	-	-660.00	

Please select employee 001 Customize EA Form

-Employee after amend will be in yellow colour.

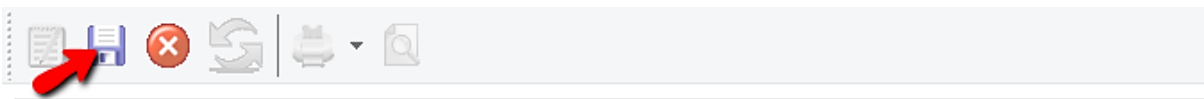
Income Tax Borang EA

2015 Preview

NAME	B-1	B-1-2-3	B-1-3-2	D-1	D-2	D-3	E-2	G-1
▶ LEE CHONG WAI	5,192.31	2,000.00	530.00	-100.40	-	-	-858.00	
KOO KIAN KEAT	2,000.00	-	120.00	-	-	-	-234.00	
NICOLE	2,800.00	-	230.00	-	-	-	-335.00	
WONG CHUN HAN	3,200.00	-	730.00	-	-	-	-434.00	
YAP KIM HOCK	5,192.31	-	750.00	-	-	-	-660.00	

Please select employee Customize EA Form

4) Manually key in the figure u want to amend and save (blue disket)



(C.P. 8A - Pin. 2008) MALAYSIA **Penyata Gaji Pekerja SWASTA EA**

CUKAI PENDAPATAN No. Rujukan Cukai Pekerja

No. Siri **123456** PENYATA SARAAN DARIPADA PENGGAJIAN

No. Majikan E _____ BAGI TAHUN BERAKHIR 31 DISEMBER 2015 CawanganLHDNM _____

BORANG EA INI PERLU DISEDIAKAN UNTUK DISERAHKAN KEPADA PEKERJA BAGI TUJUAN CUKAI PENDAPATANNYA

A BUTIRAN PEKERJA

1. Nama Penuh Pekerja/Pesara(En./Cik/Puan) _____

2. Jawatan _____

3. No. Kakitangan/No. Gaji **30** _____

4. No. K.P. Baru _____

5. No. K.P. Lama **5555555** _____

6. No. KWSP _____

7. Jika bekerja tidak genap setahun, nyatakan:

(a) Tarikh mula bekerja _____

(b) Tarkh berhenti kerja _____

B PENDAPATAN PENGGAJIAN, MANFAAT DAN TEMPAT KEDIAMAN (Tidak Termasuk Elaun/Perkuisit/ Pemberian/Manfaat Yang Dikecualikan Cukai)

1. Gaji kasar, upah atau gaji cuti (termasuk gaji lebih masa) _____ **RM 200,000.00**

Fi(termasuk fi pengarah), komisen atau bonus (Bonus bagi tempoh dari 01/04/2015 hingga 30/04/2015) _____

Tip kasar, perkuisit, penerimaan sagu hati atau elaun-elaun lain (Perihal pembayaran _____) _____

Cukai Pendapatan yang dibayar oleh Majikan bagi pihak Pekerja _____

-END-