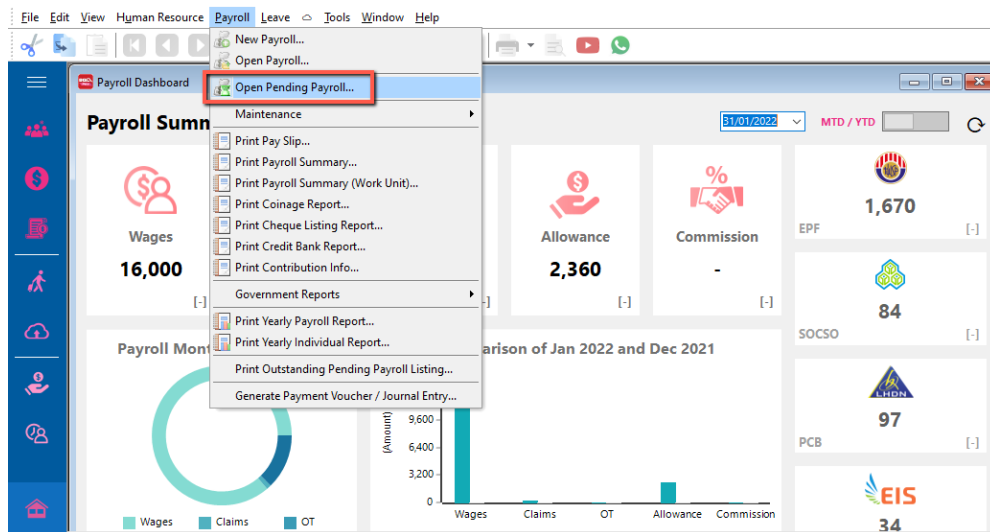
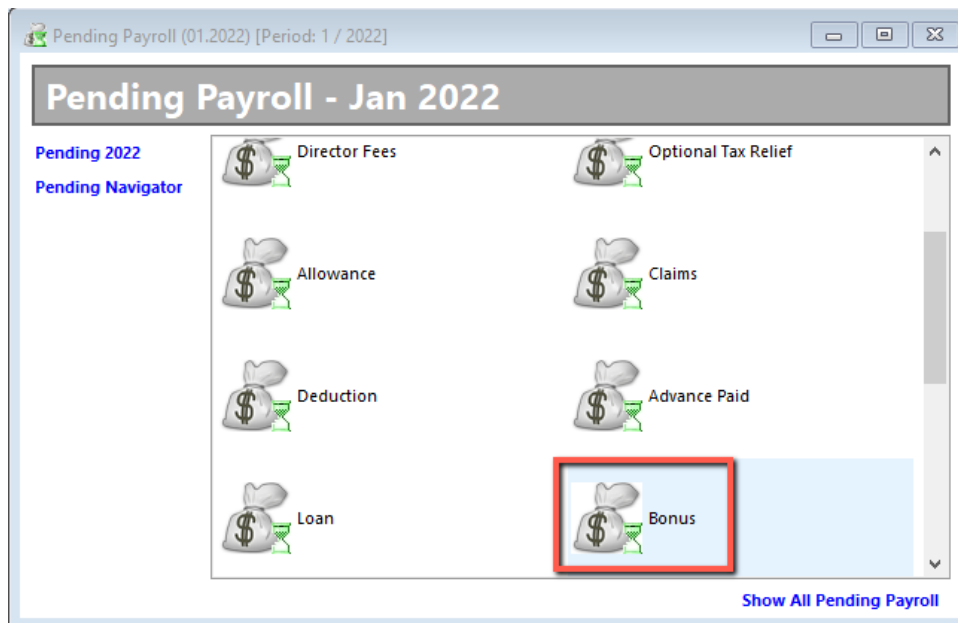


How to process Adhoc Bonus in SQL?

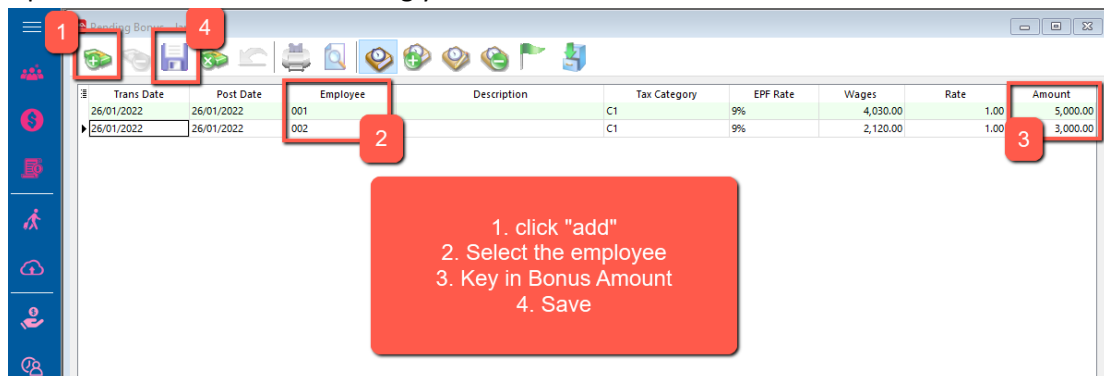
1) Payroll | Open Pending Payroll



2) Click On Bonus



3) Update the information accordingly



4) Go under Payroll | new Payroll | Adhoc

The screenshot shows the 'Ad Hoc Payroll Process' window. On the left sidebar, the 'Ad Hoc' option is selected (1). The main window has the following fields highlighted with red boxes and numbers:

- 2:** Process Date: 26/01/2022, Process From: 01/01/2022 To 31/01/2022
- 3:** Contribution: EPF Balancing (Recommended), PCB
- 4:** Description: Ad Hoc (01.2022)
- 5:** Monthly Fixed Allowance / Pending Payroll dialog: UTD Contrib % 0
- 6:** Pending Transaction dialog: Bonus

Other visible fields include Year: 2022, Month: 1, HRDF Rate: 0.5, and Process: Monthly Fixed Allowance / Pending Payroll.

5) Process

The screenshot shows the 'Ad Hoc (01.2022) [Period: 01 / 2022]' window. The employee list on the left includes LEE CHONG WAI (001) and KOO KIAN KEAT (002). The main window displays the following payroll details:

Wages:	-	Loan:	-		
Allowance:	-	Deduction:	-		
Overtime:	-	EPF:	450.00	Employer EPF:	650.00
Commission:	-	SOCSCO:	-	Employer SOCSCO:	-
Claims:	-	EIS:	-	Employer EIS:	-
Director Fees:	-			Gross Zakat:	-
Bonus:	5,000.00	CP38:	-	PCB Print PCB	400.00
Others:	-	Unpaid Leave:	-	C1 (Computerized Calculation)	
Advance Paid:	-	Advance Deduct:	-	Adjustment	-
Gross Pay:	5,000.00	Gross Deduct:	850.00	NET PAY	4,150.00

The 'Payroll Info' section shows: Employee EPF Rate 9%, Employer EPF Rate 13%, SOCSCO Type 1, Tax Category C1, EIS Type Yes, HRDF Rate % 0.5, Resident checked, and Join Date 02/01/2017.

~END~